

## **Culinary Volunteer Guidelines**

In keeping with the educational spirit of The James Beard Foundation, it is a special tradition that we offer student volunteers from local culinary schools an opportunity to work alongside the best culinary minds in the world. Thank you for your interest in volunteering your services and time to The James Beard Foundation. We are confident that you will enjoy as well as learn from your experiences with the chefs and the Foundation. The following is a guideline to creating and maintaining a professional and safe environment:

### **Awards Gala & Reception**

**Event: Monday, May 6, 2019**

9:00 am - 3:00 pm, Host Kitchen

Event Service: 3:00 pm - 12:30 am, Lyric Opera

*Awards Ceremony: 6:00 pm*

*Gala Reception immediately to follow*

### **Location: Lyric Opera of Chicago**

20 North Wacker Drive, Chicago, IL 60606

- On-Site Contact:** We will send you this information with your schedule. Punctuality is very important. Please call the number provided if you are running late.
- Event Check-in:** For the Awards Gala, please enter the Lyric Opera's Staff Entrance 10 minutes prior to your scheduled time and report to the check-in table outside of the Pedersen Room. You will then be given your credential and directed to your assigned station. Please arrive dressed for service. Please do not bring anything that you will not need for your work at this event.
- Culinary Uniform:** Please wear a clean chef's coat, pants, apron and appropriate kitchen shoes. Long hair should be pulled back.
- Tools:** Everyone is responsible for bringing and maintaining their own knives and equipment. JBF is not responsible for tools left behind or for storing tools.

**[Hyperlink for Volunteer Application - must be filled out online by April 05, 2019](#)**

**We will contact you to confirm your participation; please wait to hear from us.**

*We will do our best to accommodate your schedule preferences.*

*Prep locations and times are subject to change.*

Please email questions to [JBFVolunteers@gmail.com](mailto:JBFVolunteers@gmail.com).